

# Moo'ving CHECKLIST

## Calling an OII Livestock Brand Inspector

As producers head into the fall and prepare to move cattle, it is a great time for a reminder of some the important responsibilities for transporting, shipping, and/or selling cattle. Thank you to BCCA Director Alex Kulchar and OII Manager Bob Miller for putting this checklist together.

### Producer / Shipper Responsibilities

- ✓ Contact the area brand inspector at least 24 hours prior to the required inspection.
- ✓ Have bills of sale supporting proof of ownership of any cattle that are branded with a brand other than your registered brand.
- ✓ Have the cattle presented for inspection with clearly visible brands. It is not the inspector's job to clip brands.
- ✓ Fill out a Form 3, livestock manifest, with all fields properly completed including:
  - ✓ Date, owner of livestock, owner's phone number, owner's address including postal code, loaded at, time loaded, consigned or transported to, consignee address, premises identification (PID) if available.
- ✓ If the cattle are owned by a Finance Agency and carry a finance association brand (feeder association or bred heifer association) the name of the finance association must be listed on the owner's line and the producer is listed on the account of contributor's line.
- ✓ Description of livestock must include listing numbers of each class of cattle (cows, bulls, calves etc.) with the same brand, the brand and location or if no brands are present. If no brands are present, the industry term is Slick or NVB (no visible brand).
- ✓ It is advisable to complete a separate manifest for each class of cattle. Example, one manifest for cows and bulls and another for yearlings or calves.
- ✓ It is in the best interests of all associated parties that yearlings and / or calves are not listed as mixed when describing (Kind) on the Form 3.
- ✓ Total number of cattle should be accurately entered at the bottom of the description of livestock section and the owner or agent of the owner of the livestock must sign the manifest on the line provided and list their phone number.
- ✓ The transporters name, phone number and vehicle licence number must also be filled out.
- ✓ Any additional information such as breeding dates, health protocols etc. should be on a separate sheet and not listed on the livestock manifest. This additional information should then be attached to the Form 3. Verified Beef Production + Program members may attach their adhesive sticker to the backside of the manifest.

### Producer Expectations

- ✓ Once an appointment with an OII brand inspector is made, that the inspection be done on time.
  - Understanding accidents, weather and road conditions may cause delays etc
- ✓ That Biosecurity protocols in effect protect the ranch, its livestock and residents; be practiced by livestock inspectors and farm guests. Example; sanitation of clothing and footwear.
- ✓ That once the information on the manifest(s) is signed by the owner and the inspector, any subsequent paperwork generated for transport match the original manifest(s).
  - If for any reason a discrepancy occurs when describing the livestock, the brand inspector is required to take a photo of the cattle for reference files at OII.

### Livestock Transportation Certificate

- The Livestock Transportation Certificate is an OII initiated document.
- The Livestock Transportation Certificate is issued only by an OII Inspector at time of completion of the inspection.
- The Livestock Transportation Certificate serves the following purposes;
  1. Confirmation that a livestock brand inspection has occurred prior to shipment
  2. Confirmation of CIDC and Horn Levy collection – when applicable
  3. OII office administration purposes
  4. OII collection of cattle movement stats re: BC Provincial Government
- The Livestock Transportation Certificate must accompany the properly completed Manifest at the time of shipment – when applicable.

### Other Important Information

- When cattle are shipped to a public sale outlet facility or slaughter facility, a representative of the receiver shall confirm the information provided on the Form 3 and sign off including date & time received.
- At the farm, ranch, public sale yard or slaughterhouse, cattle should be confined to an area where the livestock brand inspector can safely and efficiently view and count the cattle to verify that the brand information listed on the manifest(s) matches the cattle.
- The manifest (Form 3) is not to be altered, changed or defaced unless initialed by the brand inspector and / or the listed



owner or destination representative.

- The livestock manifest (Form 3) is considered and recognized by industry, industry partners and legal authorities as the legal document.
- In accordance with the soon to be proposed; CFIA National Traceability Program

**The three pillars of traceability are;**

- 1) Livestock Identification
- 2) Premise's ID
- 3) Animal Movement

CFIA (Canadian Food Inspection Agency) has agreed to recognize the Livestock Manifest as the Movement Document in the western provinces of BC, Alberta and Saskatchewan.

The Livestock Manifest shall serve as a traceability movement document; providing accurate and relevant information.

*If you have any further questions, please contact Ownership Identification Inc. at (250) 314-9686*

### ABOUT OII:

OII is an organization designated by the Ministry of Agriculture, Food and Fisheries in 1997 to administer the brand registration and inspection program in British Columbia.

The company of OII consists of industry shareholders; BC Cattlemen's Association, BC Breeder and Feeder Association, BC Association of Cattle Feeders, Horse Council BC and the Mountain Livestock Markets Association.

The company is operated by a Board of Directors representing the shareholders. The head office is located in Kamloops, BC.

Under the designation from the Government of BC, OII administers the Livestock Identification Act and the Livestock Identification Regulations. To fulfill this role there are currently thirty-six livestock inspectors geographically located throughout the prescribed areas of the province with two inspectors located in Chilliwack, BC to accommodate movement to and from the current non-prescribed area. All are part-time employees of OII that have been appointed and trained by OII and the MOA under the Livestock Identification Act.

OII provides this designated service under an operating agreement between the Minister of Agriculture, the Province and OII, Ownership Identification Inc.

British Columbia's brand registration and inspection program protects cattle owners against loss of animals by; theft, straying, misappropriation through confirmation of ownership and lawful possession prior to transportation, sale or slaughter. OII works together with industry to provide timely accurate and relevant information available to mitigate the impact of a natural disease disaster, to support market access, competitiveness and consumer confidence through the use of the livestock manifest; as a movement and confirmation of ownership document.

The program is financed in its entirety through brand registration and inspection fees paid by the livestock producers



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B.C. and Canada

website  
**www.cattlefund.net**

e-mail  
**checkoff@cattlefund.net**

toll-free  
**1-877-688-2333**



**BCID Fund**  
Beef Cattle Industry  
Development Fund

The Beef Cattle Industry Development Fund is open for applications! If you have a project that fits the priorities below and can show a benefit to the BC beef industry, apply for funding assistance at:  
**www.cattlefund.net**

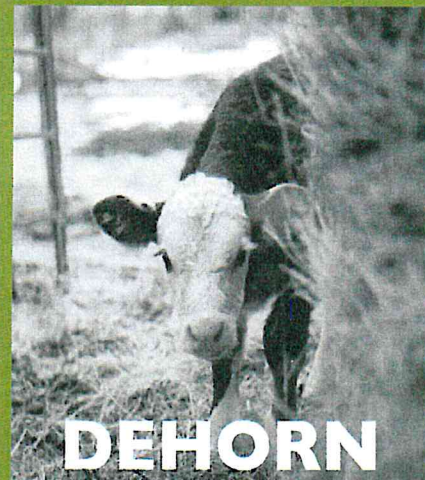
#### BCIDF PRIORITIES 2020-2025

- Building Industry Association Capacity
- Building the BC Beef Advantage
- Building & Maintaining BC Cattle Industry for Sustainable Growth while addressing societal expectations.

#### NEW Application Deadlines:

October 31 & April 30

Contact: Secretary, CIDC  
**250-573-3611**



**Project Funds  
Available**

**Horn Levy Fund**  
**P (250) 573-3611**  
**www.cattlefund.net**  
**checkoff@cattlefund.net**